

Finance Committee Meeting  
Minutes of Meeting 12-7-17

Aquinnah Town Hall Selectmen's Meeting Room

Members present: Allen Rugg, Chairman and Tom Murphy, Mark Foster

Also present: Board Administration Assistant Sophia Welch, Town Accountant Emily Day, Town Administrator Jeffrey Madison, Selectman Chairman Jim Newman and Selectman Gary Haley

- The meeting began at 3:04pm

- First on the agenda under New Business was a transfer request from the Library from the Reserve Fund. Emily informed the Committee that the recent transfer that was approved in November for the Library was under by \$26.00. Although the Mass Library Commission had reviewed the previous appropriation to make sure it was current, when they went to file it they found that it was under the minimum appropriation requirement by \$26.00. Emily has prepared a second reserve fund transfer request for \$100.00. Discussion was had on whether the amount transferred should be more than \$100.00. The Committee and Emily agreed to change the request from \$100.00 to \$1000.00. It was noted that the amount doesn't have to be spent. Tom made a motion to increase the requested amount of \$100.00 to \$1000.00 to cover any contingencies that are unknown and to approve the transfer request from the Finance Committee reserve funds to the Library. Motion was seconded by Allen. The Committee voted 2-0, the motion passed. Emily had the Committee sign the transfer request.

- Under Other Business, Jim informed the Committee that the BOA has installed their own modem without authorization by the Selectmen. Jeffrey noted that at this point there is no action to be taken. There was further discussion concerning the amount of time the BOA Assistant has logged to conduct a re-evaluation. There was a brief discussion of the possibility of having the board of assessors appointed by the Selectmen.

\*Mark arrived at 3:11pm.

- Under Other Business, Tom discussed his concern regarding the lack of a payment and receipt system at the Aquinnah Transfer Station. Jeffrey noted that the Selectmen have begun discussing this matter. He suggested a ticketing system by which a person would purchase a ticket or a book of tickets for the dump and would take the responsibility of handling money off the transfer station attendant. As a side note to the conversation, Jim informed the Committee that this year total revenue from beach stickers and beach parking was over \$202,000.00. Continuing the discussion on the transfer station, the Committee felt that it would be difficult for people, especially summer renters and seasonal residents, to first go to the Town Hall to purchase a book of tickets and then the dump. Ultimately, the Committee agreed that there is a need for a payment and receipt system for the transfer station.

- With no other business to discuss, a motion was made and seconded to adjourn.  
**The Committee voted 3-0 in favor. The motion passed.**

- The meeting ended at 3:35pm

*Respectfully submitted,*  
*Sophia Welch, Board Administrative Assistant*