



TOWN OF AQUINNAH

BOARD OF HEALTH

955 State Road, Aquinnah, Massachusetts 02535
(508) 645-2309 - Fax (508) 645-7884 - E-Mail: healthagent@aquinnah-ma.gov

Minutes

Thursday, February 8, 2018
Aquinnah Town Hall, 6pm

Present: James Glavin, Sarah Saltonstall and Juli Vanderhoop

Also Present: Mike Thompkins, Phoenix Becker

Meeting came to order 6:00pm

Litt, 11 Harpoon Hollow (Map 5 Lot 141.1) Mike Thompkins of Vineyard Land Surveying presented plans to tie a proposed garage with bathroom into the existing septic system. The 65'x40' barn style garage with walk out basement already has approval from conservation commission. The existing septic is approved for 13 bedrooms, Jim asked how many bedrooms the house has? Mike argued no increased flow. Jim said that Title 5 requires it to at least be considered an employee flow rate of a small number of gallons. The garage has no bedrooms but would have a bathroom. Juli asked if the garage building site is staked, Mike said yes. Sarah moved that they not make a decision until after a site visit. Jim 2nd. All ayes. Mike left some drawings of the garage.

Born, 6 Clay Pit Road (Map 4, Lot 104) garage Keith McGuire representing Born was not present, but Sarah reported on her septic inspection with Dough Cooper. Sarah said the system looked clean and dry. The outflow from the house is by the screened porch. There were two pits, no D box, no overflow. Sarah felt that the system appeared like two three bedroom systems. It seemed like it could accommodate 5-6 bedrooms. Sarah feels it would be fine, septic wise, if they added a 'bed room' in the form of a garage with a bathroom.

Jim motioned to accept the 1/25/18 minutes with minor modifications. Sarah 2nd. All ayes.

Discussion and Review of the FY2019 BOH Budget

Jim filled the board in on the agonizing cost increases at the Refuse District, caused by a large \$1200 increase in the cost of recycling. Now that China will no longer take our recyclables we have to pay a lot more to domestic recycling operations.

The LDO attendant will get a salary step increase to \$22.81 next year. The salary information received from the Treasurer did not include the hours needed to have Saturday hours in the summer. Jim recalculated that line and also added the \$600 summer bonus that has been paid to the LDO attendant since the seasonal LDO assistant quit years ago and was not replaced. The BOH Assistants hours are being increased to 19 hours from 18 hours to try and alleviate the backlog of work.



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Up- Island Council on Aging assessment is up 6%. It was decided to drop the All-Island Council on Ageing budget line because it went unused last year. Phoenix attempted to track down what was happening with the All-Island Council on Ageing and found they changed their name to Center for Living and were now financially administered by the County, after speaking to Martina Thornton it appears that the bill has been rolled in with other bills that the town receives from the County. Total BOH budget is up 1.52% over last year.

A discussion of LDO fees then occurred. Juli felt that increasing fees was a necessity to offset the increased district assessments. Jim agreed that the cost of trash disposal is expensive. It was noted that the Refuse District is about to increase their bag fee to \$5 which is more than the \$4.5 that Aquinnah now charges. Sarah said we are not charging enough.

Old Business Review of Board of Health Regulation

Phoenix raised the issue of permits that have no set fee in the fee schedule. A discussion of fees and which fees should be raised ensued. Phoenix presented fees from neighboring towns. After creating the following list of fees Juli motioned to accept the new BOH fees. Sarah 2nd. All ayes.

PERMITS AND LICENSES

ANNUAL PERMITS

Common Victualler's Permit	\$150
Food Establishment Permit	\$300
Inn Holders and Bed and Breakfast License	\$150
Disposal Works Installer's Permit	\$100
Septage Hauler Permit	\$50
Sale of Tobacco Products	\$25

SPECIAL PERMITS

Well Drilling Permit	\$50
Septic System Construction Permit	\$175
Septic System Repair Permit	\$50
Septic Pump-Out Permit	\$25
Temporary Food Permit- Prepackaged Food Only (no inspection)	\$10
Temporary Food Permit- Limited Food Handling (inspection required)	\$25
Temporary Food Permit- Caterer	\$150



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Powwows require permits for each vendor. Food Establishment Permit serves sit down food, Common Victualler's is over counter food sales.

Health Agents Report

Next BOH meeting was scheduled for March 15th 2018 at 6pm.

Jim motioned to adjourn the BOH meeting, Sarah seconded. All ayes.

Meeting adjourned at 7:35pm.

Approved:

Submitted by: Phoenix Becker